

Viewing and transferring files to and from a memory card

Question

How do I view and transfer files to and from my memory card to the computer?

Answer

STEP 1 - [Verify](#) if the memory card is supported by the reader

STEP 2 - Insert the memory card into the reader

1. Insert the card in to a reader.
2. Plug in the card reader to the computer.

View the files stored on the card

1. Double-click on **My Computer**.
2. Double-click on the **Removable Disk** that's associated with the card reader.
3. If you see a folder, double-click on it until you see your files.

Transfer files from the memory card to the computer

1. If you have not already done so, repeat STEP 1 and 2.
2. Click on your desired file to select it.

NOTE: You can select multiple files by holding down the Ctrl while left click on the desired files. Or you can select all files by holding down Ctrl and press A.

3. On the keyboard, hold down the **Ctrl** key and press **C**.
4. Navigate to the desired folder destination in your computer.
5. Hold down the **Ctrl** key and press **V**.

Transfer files from the computer to the memory card

1. Double-click on **My Computer**.
2. Locate the files or folders you want to transfer to the memory card.

NOTE: You can select multiple files by holding down the Ctrl while left click on the desired files. Or you can select all files by holding down Ctrl and press A.

3. On the keyboard, hold down the **Ctrl** key and press **C**.
4. Navigate to the desired folder in the **Removable Disk** that's associated with the card reader.
5. Hold down the **Ctrl** key and press **V**.